

Minutes of the meeting of Ewyas Harold Group Parish Council held on Tuesday 8th July 2014 in St Michael's Hall, Ewyas Harold at 7.15pm

Present: Cllr E Overstall (Dulas) – Chairman, Cllr R Weaver, Cllr S Eynon, Cllr S Clayton (Rowlestone), Cllr E Murphy

In attendance: Cllr G Powell, Clerk and 4 members of the public

	Action
<p>1 To accept Apologies for Absence Cllr J Webb, Cllr P Jinman, Cllr P Tandy, Cllr S Probert, Cllr J Wilson-Thomas and CSO Witcher.</p>	
<p>2 To receive Declarations of Interest & Dispensation Applications None.</p>	
<p>3 To consider Minutes of the Previous Meeting The Minutes of the Meeting held on 10th June 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.</p>	
<p>4 To consider applications to co-opt for current Councillor vacancies None.</p>	
<p>5 Open Forum 5.1 No report from the Local Policing Team received. 5.2 A report was received from Ward Councillor, Graham Powell. Cllr Powell gave information on Superfast Broadband & Mobile, the South Wye Transport Package, Infrastructure announcements, pothole funding and planning. The hole in the carriageway at Belpha bridge/culvert has now been repaired and the tree issue at Castle Pitch is being inspected by Openreach and Balfour Beatty to agree a solution. Cllr Powell offered to take a look at the grass by Smith's Garage, as reported by a resident and advise. Cllr Powell had been notified of planning application 141963 at Land East of Callowside. The parish council had not been notified as yet, but plans would be obtained for the Neighbourhood Plan public meeting. 5.3 No Parish Paths report this month. 5.4 Comments from local residents: Potholes and parking at School Road was raised. The potholes had already been reported to Balfour Beatty by the clerk, but Cllr Powell would ensure the locality steward was aware. The clerk would refer the parking issues to the police. A blocked drain and strimming required between Priorsfield and the school would be reported to the lengthsman.</p>	<p>GP/ Clerk</p> <p>Clerk/ GP</p>
<p>6 Clerk Update and to note Correspondence List The Neighbourhood Plan public meeting on Tuesday 15th July, 3.30-8.00pm at the Memorial Hall was discussed. Members help was requested. The tenders for the Pavilion project were now out, to be returned by Monday 11th August.</p>	
<p>7 To comment on Planning Application 141666, 10 Elmdale, Ewyas Harold – Proposed first floor extension A representation from two members of the public on this application was read out. There appeared to be an error on the application and Cllr Powell would clarify this with the planning department. Resolved that subject to confirmation that the shed roof pitch is to remain unchanged, this application would be supported.</p>	<p>Clerk</p>
<p>8 Neighbourhood Plan 8.1 The Neighbourhood Plan steering group report was considered. Resolved that the Environment & Landscape policy should be plan wide. The public meeting would take place on Tuesday 15th July and all costs relating to this would be reclaimed from the frontrunner money held by Herefordshire Council. Consultation on use of the former Catholic church and the Callowside planning application would also be included. It was agreed to speak to the school to request permission to attend the summer event on Sunday 13th July to consult on the plan and use of the Catholic church. 8.2 The Rural Housing Policy Review Questionnaire was considered for completion. Resolved that the clerk should ascertain the origin of the questionnaire. Dependent on where it had come from, should completion be considered necessary, this was delegated to Cllr Overstall and the clerk.</p>	<p>Clerk/ LO</p> <p>Clerk/ LO</p>

- 9 **St John Kemble, Former Catholic Church**
- 9.1 The grant application to My Community Rights, Community Ownership and Management of Assets Grant Programme for the purchase of and works to the former church site was considered.
Resolved to approve the application.
- 9.2 Gabbs terms and conditions of business for conveyancing to purchase the site were considered.
Resolved that these were approved for the clerk to sign.
- 9.3 The agents required exchange of contracts on the purchase of the site by 12th November 2014 and the GPC would be informed whether the above grant application was accepted for the next stage of the process by 6th August 2014. In the meantime, a working group would be set up to put together the business plan for the site.
Resolved to await the outcome of the grant application, but searches etc. would be carried out now. A working group consisting of Cllr Wilson-Thomas, Cllr Powell, Cllr Murphy, Cllr Jinman, Dr Overstall and a representative from the GP surgery was agreed.
- 10 **Recreation Ground**
- 10.1 The monthly audit report was received from Cllr Weaver. Issues reported included cricket pitch not being cut, poor surface on the car park, cradle seats missing/damaged, damaged litter bin and embankment slide matting damage. Discussions were had regarding dealing with dog waste.
Resolved for the clerk to make enquiries re. the cricket pitch grass cutting, to order 5 tonne of scalplings for the car park from Radbournes, to be delivered next to the green container, which Cllr Weaver and Clayton would arrange the spreading of, Cllr Clayton and Cllr Eynon would remove the moss on the play area as discussed, the clerk would contact the School/Scouts requesting help to remove saplings around the edge of the play area.
A resolution was passed that Standing Orders be suspended to allow completion of the agenda
- 10.2 Signage to the recreation ground was discussed. Balfour Beatty had still not provided a quote, but the clerk had obtained quotes from two online companies. This would be discussed at the next meeting and in the meantime it was requested for councillors to look at the proposed locations for the signs to determine whether posts or fixings were required.
- 10.3 The damaged bin had been looked at by Cllrs Clayton and Weaver, but they couldn't see how the bin was fixed in. The issue of the location of bins and dog excrement was discussed.
Resolved that dog bins would be discussed further after advice from HALC. The damaged bin would be removed locally and the clerk would order a replacement bin of the same style from Glasdon and Cllr Eynon would provide information on which fixings to purchase.
- 10.4 The grant offer from the Football Foundation had been received for £96,822. The offer and terms and conditions had been circulated to all members.
Resolved that the grant be accepted, but no press release should be published yet.
- 10.5 NALC had provided advice from their legal department regarding the stewardship agreement, which had suggested obtaining advice from a solicitor and redrafting of the document. It also recommended a licence would be more suited to the parish council's requirements.
Resolved that the clerk obtain a quote from Gabbs to carry this out, which should be emailed to members so that this matter can be progressed prior to the next meeting.
- 11 **To consider lengthsman worksheets and grass cutting/strimming and agree action**
- The lengthsman worksheets and defects were discussed and other grass cutting around the parish. Balfour Beatty would be cutting highway verges in July. Nick Cooper-Tomkins had carried out various strimming in the parish.
Resolved to note worksheets and to report defects to Balfour Beatty for action.
Resolved to pay invoice of £210 inc. VAT for the various strimming and ask how much repeat cuts would cost for the Trappe House pitch bank.
- 12 **Finance Report**
- 12.1 Copies of the finance report were circulated and noted.
- 12.2 The audit for 2013/14 was now concluded and the relevant notice displayed.
- 12.3 Payments approved:
PAYE £52.00 NI £6.73 employee £7.74 employer
Stationery/Office expenses £42.00 Postage £13.22 Mileage £84.60 Total £139.82

Clerk

Clerk

Clerk/
RW/SC
/SE

All

Clerk/
SE

Clerk

Clerk

Clerk
Clerk

St Michaels Hall (Hall hire 8/7/14) £17.00
Highground Maintenance Ltd (Recreation ground grass cutting) £186.49
Terry Griffiths (Lengthsman work June 2014) £318.00
Brian Ball (Weed and tidy up flower beds) £45.00
Gabbs LLP (Payment for searches for St John Kemble site) £250.00
Grant Thornton UK LLP (Audit fee for 2013/14) £120.00
Ewyas Harold Memorial Hall (NDP consultation) £60.00
inDesign (Banner for NDP consultation) £78.00
Arkwright Owens (Valuation/purchase report for former Catholic Church) £540.00

13 **To authorise Clerk's holiday**

Resolved that the clerk's holiday of one week commencing 28th July 2014 and one week commencing 25th August 2014 be approved.

14 **Matters for Next Agenda (no discussion)**

None.

The meeting closed at 9.50pm

Next Meeting Tuesday 12th August 2014, venue TBC.