

approved.

8.2 Neighbourhood Plan consultation proposals were discussed.

Resolved that subject to the revisions agreed above, the draft Neighbourhood Plan be consulted upon. A public meeting would be scheduled with Kirkwells in attendance. Other consultations, such as online, attending local groups, school events etc. would be arranged. Kirkwells would be consulted on what the maps for consultation should include and then these would be ordered.

Clerk

9 **St John Kemble, Former Catholic Church**

9.1 The GPC bid had been successful, subject to exchange of contracts by 12th November 2014 and a solicitor now needed to be appointed to carry out the conveyancing for the purchase. Three quotes had been obtained from Gabbs Solicitors for £250 plus VAT and the additional standard fees relating to searches etc. TA Matthews for £600 plus VAT and the additional standard fees and 1st Property Lawyers for £329 plus VAT and the additional standard fees. Cllr Weaver declared a non-declarable pecuniary interest.

Resolved to accept the quotation from Gabbs Solicitors and proceed with the purchase.

9.2 The My Community Rights, Community Ownership and Management of Assets Grant Programme was open for applications until 26th June 2014 and the GPC fitted two of the three different streams of this, those being for Community Assets, as it had been listed as an asset of community value and Empty Buildings, as it had been out of use for more than two years. Funding of between £100,000 and £500,000 was available as capital grants, which could be used for purchase and refurbishment and also feasibility grants (up to £100,000). Cllr Wilson-Thomas had been working on this and was currently carrying out public consultation by way of a questionnaire, both written and verbally, on community use for the site, which would be used as supporting evidence for grant applications. At this stage an application would be for the outline project, with detail to be added at a later date and would include car parking, toilets, connecting mains water etc. Approval to make an application prior to 26th June deadline was proposed.

Resolved to submit applications for the grants available.

Clerk/
JW-T

10 **To consider comments on the Local Plan – Core Strategy Pre-Submission Publication**

Cllr Overstall had drafted comments on the plan. These related to Rowlestone and Lower Maescoed being identified as suitable for local and affordable housing in the Core Strategy, which is contrary to the Parish Plan and in the opinion of the GPC unsustainable and also regarding land which was protected under the UDP for a potential Pontrilas rail halt, but has not been taken forward into the Core Strategy. In order to preserve the opportunity for Pontrilas railway station to be re-opened, it was suggested this land continue to be protected under the Core Strategy.

Resolved that these issues were agreed to be included in the response to the consultation. A response form would be completed and circulated to members. This response will then be submitted before the 3rd July deadline.

Clerk/
LO

11 **Recreation Ground**

11.1 The monthly audit report was received from Cllr Overstall. Issues reported included bins damaged and location of bins, play equipment needing cleaning, loose matting and holes at the embankment slide and one of the swing mechanisms not moving freely.

Resolved for Cllr Weaver to speak to dog walkers and for the clerk to chase up the RoSPA inspection. If possible, the clerk would meet the inspector to ask advice on the cleaning of the play equipment.

11.2 Balfour Beatty had not provided a quote for signage as yet, despite chasing.

Resolved for the clerk to look for prices online.

Clerk/
RW

Clerk

A resolution was passed that Standing Orders be suspended to allow completion of the agenda

11.3 The report from the sports working group had been circulated. The recommendation from the sports working group not to install a dog gate in the fence was queried and it was requested this be considered further. The status of the GPC being able to reclaim VAT on the pavilion project and whether the GPC would be required to register for VAT if fees were charged for use of the recreation ground/pavilion required clarification.

Resolved that the clerk write to HMRC requesting guidance on the VAT status.

Clerk

11.4 One of the bins at the recreation ground had been destroyed by fire. Options were discussed for removal/replacement. Cllr Weaver and Cllr Clayton would take a look at the bin and it would be discussed further at the next meeting.

11.5 The draft tender document for the pavilion project had been circulated to all members for perusal.

Michael Carr from Gwillam Darby Carr, the independent consultants who prepared the document, attended the meeting to answer any queries. It was proposed that expressions of interest from tenderers be sought by advertising, as well as inviting the six contractors already agreed to contact.

Resolved that the tender document was approved and the project could go out to tender, subject to the following. An invitation for expressions of interest be advertised in the GPC notice boards, on the website and in the County Times section of the Hereford Times, with a deadline of 26th June for expressions of interest to be received by Gwillam Darby Carr. Tenders were to be returned by 8th August to Gwillam Darby Carr. The tenders would then be evaluated by Gwillam Darby Carr, with Michael Carr to attend the meeting on 9th September to discuss the evaluation, which would be provided to the clerk prior to the meeting for circulation. Any queries from tenderers should be directed to Michael Carr.

Clerk

11.6 The draft stewardship agreement had been circulated. Amendments requested were: to check the wording 'in particular' and change sporting activities to sporting and recreational activities in (3) of the preamble. It was proposed that a 12 month notice period for both parties apply and the term of the agreement be 15 years.

Resolved that the agreement be approved with the amendments suggested and submitted for legal advice. Subject to legal advice, the agreement would then be used for the Football Club and the Cricket Club, with charges to the cricket club to be agreed.

Clerk

12 **To receive the Parish Path Officer's report**

Nothing to report.

13 **To consider lengthsman worksheets and agree action**

Various areas around the parish that required strimming was discussed and it was proposed that a local contractor be contacted for a quote. It was also reported that the work required to the culvert at Dulas had been carried out by Balfour Beatty and this now meant the Lengthsman would be responsible for maintaining it. The clerk would make him aware.

Clerk

Resolved to note worksheets and to report defects to Balfour Beatty for action.

Resolved to contact the local contractor for a quote for strimming, which would be circulated.

Clerk

Clerk

14 **Finance Report**

14.1 Copies of the finance report were circulated and noted.

14.2 A grant request from Ewyas Harold & Dulas PCC towards churchyard maintenance was considered.

Resolved that a grant of £550 be approved for 2014/15.

14.3 Payments approved:

PAYE £52.00 NI £6.73 employee £7.74 employer

Stationery/Office expenses £16.35 Postage £8.37 Mileage £39.15 Total £63.87

St Michaels Hall (Hall hire 10/6/14) £17.00

Highground Maintenance Ltd (Recreation ground grass cutting) £186.49

Terry Griffiths (Lengthsman work Apr 2014) £324.00

14.4 To ratify payments:

S Clayton (Fencing at the recreation ground) £234.00

Clerk

15 **Matters for Next Agenda (no discussion)**

None.

The meeting closed at 9.55pm

Next Meeting Tuesday 8th July 2014, venue TBC.