

**Minutes of the meeting of Ewyas Harold Group Parish Council held on Tuesday 9<sup>th</sup> September 2014 at St Michaels Hall, Ewyas Harold at 7.15pm**

**Present:** Cllr P Jinman – Chairman, Cllr E Overstall (Dulas), Cllr R Weaver, Cllr S Clayton (Rowlestone), Cllr S Eynon, Cllr E Murphy and Cllr S Probert

**In attendance:** Ward Councillor G Powell, CSO Witcher, Terry Griffiths (Lengthsman) and the Clerk

1 **To accept Apologies for Absence**

Cllr J Webb, Cllr J Wilson-Thomas and Cllr P Tandy.

2 **To receive Declarations of Interest & Dispensation Applications**

None.

3 **To consider Minutes of the Previous Meeting**

The Minutes of the Meeting held on 12<sup>th</sup> August 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

4 **To consider applications to co-opt for current Councillor vacancies**

None.

5 **Open Forum**

5.1 A spate of incidents had taken place over the previous weekend and these were currently being investigated. Any information relating to this, please contact the local policing team.

5.2 A report was read out from Ward Councillor, Graham Powell. Cllr Powell gave information regarding the Herefordshire Council budget consultation, the new Locality Steward, Linzy Outtrim and the Mobile Infrastructure Project. The hedges and signs requiring attention from the last meeting and a query re. broadband were being looked into and Cllr Powell would keep the parish council updated.

5.3 The Parish Paths report was read out. The reopening of the bridge over the Dulas brook on EH18 was welcomed. Members confirmed they were happy with the provision of a map in the notice board by the telephone box and leaflets in the shop.

5.4 Comments from local residents: A number of power cuts had occurred locally, including Priorsfield, which was of concern. The clerk would contact Western Power to ask how many outages there had been and what solution was proposed. It was also requested that the boundary hedge, including behind the pavilion be cut. Cllr Weaver would liaise with Brian Ball re. this. It was requested Priorsfield residents be informed of the Pavilion project start date when known.

6 **Clerk Update and to note Correspondence List**

Update given, including a request from a member of the public to use the recreation ground for a cricket match on 30<sup>th</sup> January 2015, which was agreed, provided they are aware of construction works that may be underway and a request re. the archaeology project for permission to dig two 1m x 1m trial pits at the recreation ground using the bank and the top right hand side by the hedge line. They carried adequate insurance and would reinstate the ground. This was agreed. Signage to the recreation ground locations were discussed and due to the cost for the quantity of signs required, it was agreed to order only one wall fixed sign at present, subject to permission from the property owner, to be affixed to the dentists.

7 **Planning**

7.1 Herefordshire Council had informed all parish councils that from November 2014 paper planning applications will no longer be available, even if paid for. The weekly list of applications and decisions would no longer be sent automatically and the clerk would have to subscribe to this through the Herefordshire Council website.

**Resolved** that planning application numbers would continue to be included on the agenda for members with internet access to view the documents prior to the meeting and the applications would also be viewed using the laptop and projector at the meeting.

7.2 S106 priorities for submission to Herefordshire Council were discussed. A list of priorities for the parish, should S106 contributions be available, could be held by Herefordshire Council to refer to when necessary.

**Resolved** that Cllr Overstall would start a list off by using detail from the parish plan and then circulate to

Action

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members to be added to and considered further at the next meeting.

## 8 Neighbourhood Plan

8.1 The NDP steering group report was received and considered. The steering group recommended appointing an NDP clerk due to the amount of work that the NDP had required and would continue to for the next few months and had suggested EHGPC clerk Carla Boyles for this role. A payment of £600 for this purpose, to be drawn from the Frontrunner money, had also been suggested. Various points of action were discussed. NDP steering group reports and other information re. the NDP were available at [www.neighplan.wordpress.com](http://www.neighplan.wordpress.com)

**Resolved** that the appointment of Carla Boyles as clerk to the NDP and the suggested payment was agreed.

**Resolved** that the action points detailed in the report were agreed.

8.2 The latest draft NDP and proposed amendments were discussed. There had been much discussion around housing allocations. It had been confirmed that the settlement boundary could not be altered once the NDP was in place and the figure of 12 % growth for the Golden Valley HMA and the calculations of how many houses this equated to for the NDP areas had been considered.

**Resolved** that the decision to retain the settlement boundary and for housing development to be controlled by policy stands.

Cllr Overstall was again thanked for her work on the Neighbourhood Plan.

## 9 Recreation Ground

9.1 The monthly audit report was received from Cllr Clayton. There were no significant issues to report. The cradle swing seats still needed replacing. The cricket club had complained about the grass cutting of the cricket pitch. The GPC budgets allow for 16 cuts per year, every two weeks, between March and October. If the cricket club requires more cuts than this, it will be at their expense and they would need to ensure the contractor had adequate insurance and a copy of this insurance would need to be supplied to the parish council.

**Resolved** that Cllr Clayton would ask Michael Wrigglesworth if he would install the cradle seats.

9.2 The annual playground safety Rospa report that had been circulated to members was considered.

**Resolved** that no action was required at present.

9.3 The clerk had been informed by Herefordshire Council that no black bins could be allocated to the parish council. CCllr Powell would look into this.

9.4 The sports working group report was received, including an update on the tender process. Detail was not given, due to confidentiality. Due to the tenders coming in in excess of funding available, agreement was sought for Gwillam Darby Carr to liaise with tenderers and work with members of the SWG and GPC on a revised tender specification that will deliver the project within the required timescales, within budget and within the terms of the grants.

**Resolved** that the proposed course of action be approved, with an extra meeting being called to consider the results of this process.

9.5 The events committee had requested approval for the bonfire and fireworks night arrangements.

**Resolved** that permission was granted and Cllr Probert would respond to the events committee and request consideration of the materials used in the bonfire and the surface beneath the fire. It would also be requested that copies of the risk assessment and insurance be forwarded to the clerk.

## 10 To consider comments on the Travellers' Sites Document – Issues and Options Paper

There was not sufficient time to give this item the consideration required. Cllr Powell would request an extension to the deadline so that it may be considered at the next meeting.

## 11 To complete the West Mercia Police & Crime Commissioner Parish Council Survey

The survey was completed for submission.

## 12 To consider lengthsman worksheets and agree action

The work by Westwood Trading Estate would be taking place soon. It was agreed to publish the lengthsman worksheets after approval at parish council meetings so that the community could see what work had been carried out. The lengthsman would carry out routine strimming of visibility splays at junctions and on bends for safety.

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Clerk

**A resolution was passed that Standing Orders be suspended to allow completion of the agenda**

13 **Finance Report**

13.1 Copies of the finance report had been circulated and were approved.

13.2 Insurance cover and the asset register were reviewed. The insurance renewal quotation, from Came & Company, which was subject to a long term agreement for another year, was £1,401.84. Came & Company had also provided an indication of increase in premium that would be payable once the Pavilion project had been completed and Kemble Centre had been acquired.

**Resolved** to increase the insured amount for street furniture to £3,000.00 and also add the car park barrier at £1,716.00. The renewal premium, with the addition of the extra cover, was approved for payment.

**Resolved** that the asset register be approved.

13.3 The draft new Financial Regulations were considered.

**Resolved** that the draft Financial Regulations be adopted, subject to an amendment under item 4 that council authorise items of expenditure over £500.

13.4 Payments approved:

PAYE £52.00 NI £6.73 employee £7.74 employer

Stationery/Office expenses £14.00 Postage £14.04 Mileage £63.00 Total £91.04

Herefordshire Council (Annual Playground Inspection) £54.72

Highground Maintenance Ltd (Recreation ground grass cutting) £186.49

Welsh Water (Pavilion water 25/2/14 – 20/8/14) £24.52 (Direct Debit)

St Michaels Hall (Hall hire 9/9/14) £17.00

13.5 Payments ratified:

B Ball (P3 scheme works) £115.00

Npower (Pavilion electricity 30/4/14 – 30/7/14) £83.40

14 **Matters for Next Agenda (no discussion)**

None.

**The meeting closed at 9.30pm**

**Next Meeting Tuesday 14<sup>th</sup> October 2014, venue Rowlestone Village Hall. (Post meeting note: Rowlestone Village Hall will be having building work carried out, so unable to be used).**

Clerk

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Clerk