

Minutes of the meeting of Ewyas Harold Group Parish Council held on Tuesday 10th February at St Michaels Hall, Ewyas Harold at 6.30pm

Present: Cllr C Pogson (Llancillo) – Acting Chairman, Cllr L Overstall (Dulas), Cllr R Weaver, Cllr S Clayton (Rowlestone), Cllr S Eynon and Cllr S Probert

In attendance: Ward Cllr G Powell, Terry Griffiths (Lengthsman), Clerk and two members of the public

	Action
1 To accept Apologies for Absence Cllr P Jinman, Cllr E Murphy and Cllr J Wilson-Thomas.	
2 To receive Declarations of Interest & Dispensation Applications None.	
3 To consider Minutes of the Previous Meetings The Minutes of the Meeting held on 13 th January 2015, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.	
4 To consider applications to co-opt for current Councillor vacancies and hosting of a HALC informal 'Election Evening' None received and Cllr Murphy had verbally resigned, but had not put this in writing as yet. Once this had been received in writing, the elections office would be informed. Cllr Tandy had not attended any meetings since 12 th August 2014 and would therefore automatically be disqualified due to non-attendance on 12 th February 2015. The clerk would inform the elections office. Resolved that a HALC election evening be held. This would be free of charge but mileage, room hire and refreshments would need to be arranged and costs covered by the parish council.	Clerk
5 Open Forum 5.1 No report from the Local Policing Team. 5.2 Ward Councillor, Graham Powell provided a report including information on the Herefordshire Council budget, Callowside planning, Delivering Differently in Neighbourhoods, Highways, Mobile Infrastructure Program and the Herefordshire Core Strategy. Cllr Powell also detailed funding that had been made available for GP practices to develop medical premises, but the initial deadline to outline proposals was 16 th February. Cllr Powell gave a general overview of the outline project initiation document for procurement and development of primary medical care premises by GP contractors, intended for the Kemble Centre. The parish council were broadly supportive of the proposals and welcomed the opportunity to explore capital funding opportunities for the Kemble Centre. 5.3 There was no parish path officer report this month. 5.4 Comments from local residents: A request to carry out grass cutting for the cricket club was made, with a copy of public liability insurance cover provided. The parish council agreed for a cut to take place, at no cost to the parish council and this would be considered ongoing at the March meeting.	Clerk
6 Clerk Update and to note Correspondence List The clerk's update and correspondence list was noted. The play area safety surfacing was no longer under warranty but the supplier had requested photos and the clerk would arrange this. The recreation ground signage had not progressed as the landowner requested sizes of the proposed sign and therefore the parish council needed to agree what size sign. Cllr Pogson offered to progress this.	Clerk/CP
7 To consider advertising for a Volunteer Tree Warden Resolved to advertise for a volunteer in the newsletter, website and noticeboards.	Clerk/LO
8 To consider comments on proposals for the Mobile Infrastructure Project, Pre-application consultation request – Proposed installation of 20m High Lattice Tower Mobile Phone Base at Land off Hollingwood Farm, Abbeydore Resolved that the parish council is supportive of the plans.	Clerk
9 Planning	

<p>9.1 Planning application 143418, The Garage, Ewyas Harold – Variation of Condition 1 of Planning Permission P131365/F was discussed. Cllr Weaver declared a non-declarable pecuniary interest. Resolved that this application was supported and request the permission for the caravan be tied to the business rather than an individual.</p>	Clerk
<p>9.2 Planning application 141963/O, Land East of Callowside, Elm Tree Road, Ewyas Harold – Site for erection of up to 38 houses and apartments with highway access onto Elm Green Road; associated infrastructure and landscaping was going to planning committee on 11th February and Cllr Overstall had offered to attend and read a statement if required. A draft statement was read out, which was supportive of the development, subject to consideration of improvements relating to highways, drainage etc.</p> <p>Resolved that Cllr Overstall attend the planning committee and read the agreed statement.</p>	LO
<p>9.3 Planning application 143724/F, Lower Wernddu, Rowlestone – Proposed conversion and alteration to 3 no. existing farm buildings, minor alterations to cottage, construction of a new agricultural barn and installation of solar PV array to existing agricultural barn roof was discussed. This application was within the Longtown parish boundary.</p> <p>Resolved not to comment on this application.</p>	
<p>10 Neighbourhood Development Plan</p>	
<p>10.1 The report from the Neighbourhood Plan Working Group was received and noted. Fronrunner claims for the current financial year had to be submitted by 27th February and the clerk would submit a claim for all relevant expenditure before the deadline.</p>	Clerk
<p>10.2 The latest draft of the Neighbourhood Plan had been circulated and was considered for approval to commence the Regulation 14 consultation.</p> <p>Resolved that the draft Neighbourhood Plan be approved to go out for the Schedule 14 consultation, commencing 16th February 2015.</p>	Clerk
<p>11 To consider details of the new Enhanced Lengthsman Scheme and decide whether to participate for 2015/16</p>	
<p>The clerk had attended the Balfour Beatty briefing on the afternoon of 10th February. An information pack had been provided and was going to be supplied by Balfour Beatty electronically also. Although a decision was required by Balfour Beatty as soon as practicable, time for members to read the information was necessary and it was therefore agreed that a decision to join the scheme would need to be deferred to the March meeting.</p>	Clerk
<p>12 To consider information on New Local Council Award Scheme and agree action</p>	
<p>The parish council had been granted a free year until January 2016 at foundation level, due to its previous Quality parish status. Future participation in the scheme would be considered after the elections.</p>	
<p>13 To consider response to the Community Learning Consultation</p>	
<p>A survey of community learning needs had been received and it was agreed to forward this to the Memorial Hall Committee for comment.</p>	Clerk
<p>14 Kemble Centre</p>	
<p>14.1 The purchase had now completed and a draft press release was read out. The terms of the insurance policy required weekly site inspections while the property was unoccupied and a draft checklist was circulated and keyholders discussed. Cllr Weaver offered to carry out the weekly checks. Resolved that the press release was approved for publication.</p> <p>Resolved that the draft site inspection checklist be approved and Cllr Weaver carry out weekly checks. Resolved that for security the locks would be changed and for two sets of keys to currently be held by the clerk and Cllr Weaver for ease of accessibility.</p>	Clerk RW SP
<p>14.2 The Kemble Centre Working Group report was received and noted.</p> <p>Resolved that due to the scale of the project and the limited time available an extra meeting be arranged to discuss the Kemble Centre and all further agenda items regarding the Kemble Centre be deferred to that meeting.</p>	Clerk

A resolution was passed that Standing Orders be suspended to allow completion of the agenda

15 Recreation Ground

15.1 The monthly audit checklist was not received, but a verbal update provided. No action was required. The trade waste bin had now been delivered.

15.2 Repairs to the embankment slide were discussed. Herefordshire Council had suggested putting steps into the bank. Cllr Weaver would pursue a quote for this.

Resolved that the loose matting be removed for safety.

15.3 The Sports Working Group report was received and noted. A stewardship agreement with the Cricket Club was discussed. It was requested the clerk progress this through the Sports Working Group.

15.4 Pavilion construction was progressing well and an update was given. The contractors had applied for the mains water connection and the septic tank had been emptied. The Football Foundation had requested a grant claim be submitted, which the clerk would prepare. A draft press release was circulated.

Resolved that the press release was approved, but may need to be shortened.

15.5 The stewardship agreement with Ewyas Harold Football Club was considered.

Resolved that the agreement be signed, with commencement from 1st April 2015. Signing by the Football Club would be arranged.

15.6 The grass cutting contract for 2015/16 was discussed. The sports clubs were satisfied with the provision, subject to a request that the grass be cut to the edge. The current contract gave the option of extension for a further two years, subject to a satisfactory annual review.

Resolved that the clerk progress renewal of the contract for a further year with the current contractor.

RW

**RW
Clerk**

Clerk

Clerk

Clerk

16 Finance

16.1 **Resolved** that the finance report be approved. Balances held at 23rd January 2015 were £1636.55 current account and £13,631.34 savings account. This includes grants held for the P3 Scheme, Lengthsman Scheme and other budgeted expenditure to 31st March 2015.

16.2 Overtime worked by the clerk during the previous month was 24 hours.

Resolved to pay the clerk 24 hours of overtime.

16.3 **Resolved** that it was approved to pay for the trade waste collection by Direct Debit.

16.4 **Resolved** payments for approval:

Pension £55.43 EE, £228.76 ER, PAYE £100.40 NI £34.91 EE, £30.56 ER

Stationery/Office expenses £17.25 Postage £17.36 Mileage £48.60 Total £83.21

Highground Maintenance Ltd (Recreation ground grass cutting) £186.49

Aquassist (Septic tank emptying) £135.00

St Michaels Hall (Hall hire 10/2/14) £17.00

Gabbs (Fees relating to purchase of St John Kemble former RC Church) £303.30

16.5 Payments ratified:

Broker Network Ltd (Kemble Centre insurance) £484.93

**Clerk
Clerk**

17 Matters for Next Agenda (no discussion)

None.

The meeting closed at 9.30pm

Next Ordinary Meeting Tuesday 10th March 2015, venue St Michaels Hall, Ewyas Harold. It was agreed to continue with the earlier start time. An Extraordinary meeting for the Kemble Centre would be scheduled.