

Minutes of the Annual Meeting of Ewyas Harold Group Parish Council held on Tuesday 13th May 2014 in St Michael's Hall, Ewyas Harold at 7.15pm

Present: Cllr J Webb(Dulas) – Chairman, Cllr R Weaver, Cllr S Eynon, Cllr E Overstall (Dulas), Cllr S Clayton (Rowlestone), Cllr E Murphy

In attendance: CCllr G Powell, Clerk and 5 members of the public

1 Election of Chairman

Cllr J Webb was proposed as Chairman. No other nominations were received.

Resolved that Cllr Webb be elected unanimously as Chairman. Cllr Webb signed the declaration of acceptance of office.

2 Election of Vice-chairman

Cllr P Jinman was proposed as Vice-chairman in his absence. No other nominations were received.

Resolved that Cllr Jinman be elected unanimously as Vice-chairman.

3 To accept Apologies for Absence

Cllr S Probert, Cllr J Wilson-Thomas, Cllr P Tandy and Cllr P Jinman.

4 To receive Declarations of Interest & Dispensation Applications

None.

5 To consider Minutes of the Previous Meeting

The Minutes of the Meeting held on 8th April 2014, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

6 To consider applications to co-opt for current Councillor vacancies

There were no applications. The allocation of councillors to particular parishes was discussed. The elections office had advised that unless agreed at the meeting where the vacancy is filled, vacancies should be filled in order of oldest first.

7 Open Forum

7.1 The police had sent details of the annual crime figures (attached to these minutes as Appendix A).

7.2 A report was received from Ward Councillor, Graham Powell. Cllr Powell gave information on the budget 2013/14 final position, highways, transport, old cattle market, Core Strategy and infrastructure.

7.3 Comments from local residents: The new stretch of fencing installed at the recreation ground was welcomed and the GPC thanked for this. The grass in front of the hedge between Priorsfield and the recreation ground needed cutting. The clerk had requested the lengthsman include this on his schedule when in the parish. A proposed planning application for Pontrilas Saw Mills was raised by a member of Kilpeck Parish Council. A meeting to discuss the proposals, prior to an application being submitted had been suggested, with representatives from Kilpeck, Kentchurch and Ewyas Harold Group Parish Councils in attendance. A possible date of Tuesday 3rd June at 5pm had been suggested and the clerk would be kept informed and would circulate details to members.

8 Clerk Update and to note Correspondence List

The clerk provided an update including defects reported and Beavers use of the recreation ground.

9 Neighbourhood Plan

The report from the Neighbourhood Plan steering group had been circulated and a course of action was discussed. The first draft of the plan would be provided by Kirkwells by 23rd May 2014, with a steering group meeting scheduled for 12th June, with Kirkwells attending to discuss any amendments to the draft. Timings and types of consultation were discussed, including consultation on possible development sites.

Resolved that it was agreed for no public meeting to take place prior to the steering group meeting with Kirkwells, but that a public meeting should take place before the end of June. The GPC's opinion is that all public meetings should be under the auspices of the Neighbourhood Development Plan as a whole and not individual parish councils. A range of consultation methods would be explored and any suggestions on this

Action

Clerk

	were welcomed. Resolved that the clerk be delegated responsibility to incur expenditure on maps, literature and other expenses associated with the public consultation meetings, which will be reclaimable from the frontrunner funding held by Herefordshire Council.	Clerk
10	Parish Plan No action required at present.	
11	Planning 11.1 Planning application P140710/FH, Valley View, Ewyas Harold – Two store rear and side extension was considered. Resolved for Cllr Jinman to forward any comments to the clerk for submission on 14 th May 2014. 11.2 Planning applications being received electronically was discussed as there had been conflicting information from Herefordshire Council as to whether the GPC had opted for paper or electronic. Resolved that the clerk request the GPC receive paper copies of planning applications at a cost of £4.00 per application.	PJ/ Clerk Clerk
12	To consider request to contribute towards a Pontrilas, A465, Centre Refuge Details of a proposed scheme had been received from Herefordshire Council, but they would not be able to fund it, therefore funding was requested from the two parish councils. The proposed scheme was discussed. Resolved that options for road safety on the A465 be examined more fully and safer options than the proposed scheme be explored. The clerk would respond accordingly.	Clerk
13	To consider EHGPC Website Makeover The current provider had supplied a quote and an example site for members to look at. Resolved that alternative providers be looked at.	
14	To consider introduction of Member Allowances Scheme Resolved not to introduce a Member Allowances Scheme.	
15	To confirm Register of Interests for Members held by Herefordshire Council and guidance received re. the Code of Conduct The guidance issued had been circulated to all members. Copies of the register of interests held by Herefordshire Council were given to all members present. Members were asked, that should any changes be required, a new form be completed and returned to the clerk for submission.	Clerk
16	To consider response to Consultation on draft Transparency Code for Parish Councils Resolved that no response be submitted.	
17	To consider Developing Community Resilience guidance and template for completion Resolved not to complete a community resilience plan.	
18	To consider Subsidised Bus Service Review and any comments Resolved not to submit any comments.	
19	Recreation Ground 19.1 The monthly audit report was not received as Cllr Wilson-Thomas was not in attendance. 19.2 Reimbursement of £19.45 to Cllr Eynon for bin bags to empty the litter bins was agreed. 19.3 A proposal to erect signage to the recreation field was discussed. This was agreed in principle, but would be considered further when costs were known. The clerk was awaiting prices from Balfour Beatty. 19.4 A meeting with the technical project manager from The Football Foundation had taken place on site and he had requested confirmation of the GPC and Football Club donations of £500 each in writing. A decision was expected in around four weeks. 19.5 The draft tender document had not been received from Roger Darby. He had confirmed acceptance of the project and would have draft tender documents ready by the end of May.	Clerk Clerk

Resolved that the draft tender documents be circulated when received, to be agreed at the next meeting.

Resolved that the clerk contact Sport England to request a further extension in light of this.

Clerk

Clerk

20 **To receive the Parish Path Officer's report**

Nothing to report.

21 **To consider lengthsman worksheets and agree action**

None received.

22 **Finance Report**

22.1 Copies of the finance report were circulated and noted.

22.2 The internal auditors report and the annual return for 2013/14 were considered.

Resolved that the internal auditors report be noted and any action taken where required.

Resolved that the annual return for 2013/14 be approved and submitted.

22.3 The appointment of the internal auditor for 2014/15 was considered.

Resolved that if Sue Probert be willing to continue, she be appointed for 2014/15 with an annual £50 honorarium payment.

22.4 New NALC model Financial Regulations had been issued and it was agreed for the Finance Working Group to consider and adapt these for EHGPC, for approval by full parish council.

22.5 Payments approved:

PAYE £52.00 NI £6.73 employee £7.74 employer

PAYE for 2013/14 £193.00 NI £185.71 employee £214.25 employer

Stationery/Office expenses £41.26 Postage £20.29 Mileage £73.80 Total £135.35

Kirkwells (Stage 1 payment) £1320.00

Npower (Electricity for period 3/2/14-30/4/14) £92.27

Hags-Smp Ltd (2 x cradle seats) £289.34

Herefordshire Housing (Lease of 18, Horsecroft) £100.00

HALC (Copies of new Good Councillor Guide) £21.00

Highground Maintenance Limited (Grass cutting) £186.49

Clerk

Clerk

Clerk

Clerk

23 **Matters for Next Agenda (no discussion)**

None.

The meeting closed at 9.20pm

Next Meeting Tuesday 10th June 2014, venue TBC.

Appendix A

Crimes (against property) reported in the Ewyas Harold Group of Parishes

7th May 2013 – 8th May 2014

Ewyas Harold

There have been 8 crimes reported from the parish over the past twelve months.

May 2013 - suspects were disturbed breaking into a unit on the Westwood Industrial Estate, damage was caused but nothing appeared to have been stolen.

June 2013 - suspects were disturbed attempting to steal the catalytic converter from a vehicle parked in Elmdale.

August 2013 - damage was caused to a vehicle parked in Callowside.

October 2013 – a shop premises on the Pontrilas Road was broken into, extensive damage was caused but nothing taken.

November 2013 – a shed in a horses field at the rear of a residential property on the Pontrilas Road was broken into and a quantity of horse tack was stolen.

December 2013 – over a period of several weeks, approximately 150 bales of hay were stolen from an open barn on the Abbeydore Road.

February 2014 – a ‘Welfare Unit’ used by workmen when working on the roads was stolen from the side of the A465.

April 2014 – a shed in a field in Elm Green Road was broken into and a single-axle trailer was stolen from within.

Rowlestone

There has been one crime reported in the parish over the past twelve months.

March 2014 – a brick shed at the end of a garden was broken into and a lawnmower was stolen.

Llancillo

There have been three crimes reported in the parish over the last twelve months.

June 2013 – the key to a JCB in a field on a remote farm was stolen.

March 2014 – a shed in the garden of a very isolated property was broken into twice over a period of three weeks, and on each occasion, a chainsaw was stolen.

April 2014 – a quad bike was stolen from an open barn at a very isolated farm.

Dulas

There have been three crimes reported in the parish over the past twelve months.

February 2014 – a tipper bar was stolen from a tractor left in woodlands.

February 2014 – a locked trailer stored in a field by Dulas Court was broken into and four alloy wheels stolen from within.

February 2014 – a Landrover parked near Dulas Court had a strimmer stolen from the rear.

Fiona Witcher PCSO 6173

Katie Middleton PCSO 6482

Golden Valley Safer Neighbourhood Team

Peterchurch Police Station

07779 141232

Or 101 ext 4820

goldenvalley.snt@westmercia.pnn.police.uk