



Action: Clerk to action these agreed payments.

4.4 To acknowledge receipts. None

4.5 To Consider grant applications: None

5 Tenders for grass cutting on the rec have been received: resolution on how to proceed. The finance committee opted to retain Nick Cooper-Thomas in this role, clerk will let him know.

Other quotes submitted for work on the rec were gone through and the work was approved.

6 To raise matters for the next agenda: None.

7 To note the date of the next scheduled meeting : 12th April 2022

The committee agreed with the cheques that were being submitted to the PC for authorisation.

Meeting closed at 7pm

**Ewyas Harold Group Parish Council meeting:
7.05pm At The Ewyas Harold Memorial Hall.**

Draft Minutes

Meeting started: 7.03 pm

Present: Councillors: **Peter Jinman (PJ) (in the chair); Sarah Eynon (SE); Will Lloyd (WL); Connor Price (CP); Sally Probert (SP);**

Also: Sophie Glover (Clerk), 2 police officers and 3 members of the public.

1. To accept apologies for absence.

Liz Overstall (LO); Malcolm Watkins (MW); Alex Culpin (AC);

Terry Talbot – Footpaths officer (TT);

Absent with out apology: Stephen Clayton (SC),

2. To receive declarations of interest & written requests for dispensation.

- SP for her husbands work with the bins on behalf of the PC.

All cllrs were happy with this position.

3. To consider minutes of the previous meeting - Feb 2022. All were in agreement that the minutes were an accurate record of the meeting. The Chair duly agreed to sign the minutes. Proposed: SP seconded: WP



Action: Chair to sign the minutes.

- 4. Matters arising from the minutes:** either addressed, on the agenda or actions list apart from : Clerks replacement, Chair has been in regular contact with HALC, the advertisement is on the HALC website and on our parish notice boards. Cllrs all agreed that going forward they wanted a clerk employed asap, and a CILCA qualified clerk. Co-option of councillors – Clerk to chase up if the prospective councillor to see if they are still keen to join the councillor.

5. Matters arising between meetings:

Correspondence from ACCC including that ref the jubilee. Raised below.

6. Open forum for public comment:

Query raised by a member of the public on the minutes from the last meeting, ACCC had not received any information prior to the last meeting.

There had been a freedom of information request for the zip line – received and to be actioned by the clerk. In response, ACCC were informed that the PC were here to be the voice of and ear to their residents.

Clerk to ensure that the Feb minutes are correct on line.

Ref the Fol request clerk to check if the quotes can be sent as they are or should they be redacted? Clerk to check with HALC.

MoP declared that he was in discussion with the senior Dr's at the surgery. He is keen to purchase the site to develop it for the Dr's including putting in more carpark spaces. The Chair reminded the meeting that the original purchase of the Kemble Centre was to assist with the medical and social care provision for the village.

ACCC wanted the meeting to remember that there had been a unanimous vote to grant them a lease, to which the Chair reminded them that whilst that was the case, the PC could change its mind if factors changed.

7. To receive a brief report from :

7.1 the Ward Councillor/PC Chair.

PJ was pleased to tell the meeting that Balfour Beatty had just purchased a new, super fast pothole filling machine.

Lower House Rd at Rowstone has been closed for an emergency, PJ has put in a query as to why and for how long this will be in place.

He told the meeting that the PC were applying for the current drainage grant, but they need full quotes prior to making this submission.

Herefordshire Council are putting together a programme to assist Ukrainian refugees.

Fruit farms locally are offering their facilities for people to live in with immediate effect.

Herefordshire Council's budget has now been set.

Action:



7.2 To receive a report from PCSO – Jeff Rouse and Peter?

Janet Edwards is still a missing person in Herefordshire – every one was asked to keep their eyes out for her.

Generally crime remains low in the area. People were reminded that there are still those out there who are 'checking out' properties and everyone should remain cautious and aware of their premises and belongings.

WL had the SID data and ran through this – he will pass on the typical times for speeding so that the police can have an occasional presence during these times.

The Chair advised the PCSO's that the PC were hoping to have a meeting with Insp Ian Connolly this month.

The police warned the meeting that the 'Daz Band' were due to play at the Memorial Hall on 26th March – he had been advised that their material was perhaps inappropriate. The PCSO's will be in contact with the hall booking people.

The Chair raised a problem that had been brought to him by residents at the Hannover Trust, who are having problems with drivers turning there, knocking down fences etc. They are also concerned that their road is occasionally completely blocked meaning that emergency vehicles can not reach them.

Allotments: PJ has been in discussion with a local land owner about this, he is still pursuing this.

Environment agency: will be asked about the need to clear the debris from the bridges throughout the village.

Action: clerk to

7.3 To receive report from footpath officer – Terry Talbot had not been in contact. The collapsing footpath EH1 is the responsibility of the landowner, WL with liaison with PJ about this.

7.4 To receive report from the Tree Warden. To make a proposal on the way forward following the Tree Surgeons report, circulated prior to the meeting.

7.5 Balfour Beatty – decision on cutting of grass verges in the summer.

8. Action List for Councillors –

Actions discussed under the various headings in these minutes apart from:
Council tax at the library – clerk to keep chasing.

9. Kemble Centre – update and lease discussion. Our solicitor has prepared an outline lease and has now been sent to the ACCC solicitors today. ACCC have been told that this has been received, and that their solicitor will look through it and then pass it on to them for their input before it comes back to us.

Cutting down the diseased tree at the KC, we have one quote, we need to get 2 further quotes.

The soffits are due to arrive tomorrow and the job should be started by the end of this week.



It has been reported that there are 2 vehicles that are permanently parked there. It was resolved that the PC needs to look at what they want the rules to be about parking there...then mount these rules on a notice board. The Chair asked cllrs to e mail him with thoughts on these rules.

Action: clerk to ask both new companies to quote and direct them to talk to LO
Cllrs to write to chair about car park rules.

10. Planning

10.1 To consider comments on applications to be determined by Herefordshire Council as listed below or on the Herefordshire Council Planning website prior to the meeting.

None listed at this time.

Comment: Parish Council

10.2 To note the applications determined by Herefordshire Council:- None

10.3 Discussion on S106 requirements in the future. To come from the meeting with Insp. Ian Connolly.

10.4 Herefordshire Local Plan Consultation: Second phase.

11. Recreation ground/pavilion:

Update on the rec, pavilion and play area. Playground surface deterioration.

Car park expansion: the rec committee had had a meeting about this, they resolved that they needed a clear specification and clear mapping as to where the current drainage pipes are on the field. WL asked for permission to get a land registry map of the rec at a cost of approximately £40 Proposed: SP seconded: CP When we have this map, the future development on the rec can be mapped out formally.

Quotes for various jobs on the rec had been looked at by the finance committee: all quotes were accepted by the meeting and it was proposed to accept them all and to get the jobs done: Proposed: CP seconded WL all in favour. The decorators quotes for various jobs was deemed big enough to need to go out for further quotes. SE will undertake finding these.

WL and MW have met 2 further companies for quotes to deliver the MUGA.

Agreement on the next steps in the process of tender for rec grass cutting. 2022 to 2023. It was moved that the PC stay with NC-T Proposed: SP seconded: WL all were in favour.

Action:- WL to get the map for the rec.

12. Lengthsman

To receive an update and consider vital work required around the parish. Decision needed on signing up for the lengthsman scheme for 2022 to 2023.



Discussion on the lengthsman role going forward: maintenance work needs to be done, the PC have not spent much of their lengthsman budget. The PC felt that they need to have a tighter control on the work that he is doing.

It was suggested that the PC used David Roden to do our big drainage grant projects. The PC would then engage a 2nd lengthsman to do the maintenance and smaller jobs around the parish. It was suggested that the bigger projects should be left to Balfour Beatty to do themselves.

Action: Clerk to check with BB to see if they will let us run 2 lengthsman. Also, if the PC wants to do bigger work under the drainage grant, can we use other contractors with the necessary papers to do the work in stead of our lengthsman?

- Clerk also to circulate the tender documents on the PC archives.

PJ asked for the meeting to continue after the allotted 2hours.

Proposed: PJ Seconded: CP all were in agreement.

13. Finance

13.1 Balance as in the Finance Committee minutes.

13.2 To authorise payments to be made as in the finance committee minutes.

13.3 To authorise regular payments (as listed in the finance committee minutes)

13.4 To confirm monies received: As listed in finance committee minutes.

13.5 Grant requests for consideration: None.

Proposed to make these payments: all in agreement. Proposed: WL Seconded: CP

Bank statements need to be changed to go to SP of the Finance Committee.

Clerks back dated pay to April 2021 was approved proposed: WL Seconded: CP

It was proposed that should it not have been logged the level of expenditure that the PC can make before going out to 3 quotes is to be raised to £500.

Action: Clerk to make these payments, change bank statement address to SP and tell the payroll clerk.

14. Garden at Dore Abbey:

To consider the request to assist with this. LO was not present that this meeting so this item was not discussed.

15. Community Resilience Plan / Covid 19

CP has the outline of the plan ready. He needs a communication tree showing who will ring whom. He has reached out to the school, will contact the Dr surgery, library, church, etc. 24th March will be a stakeholder event in the afternoon to pass on more information.

Action: CP to tighten up open events details.



16. Roads

Road safety and improvements. Discussion about putting in more roundels on the roads. Inspector Ian Connolly's visit. This visit was set as Thursday 17th at 9am.

Action: Clerk to pass on this information to the police and cllrs.

17. Informing parishoners of the work of the GPC including social media.

SP will pass on to AC ; police are clamping down on mobile phone use in cars; the open event for the Community Resilience Plan, tender for the lengthsman job is going to be in the public domain, if you are interested, please talk to the Clerk.

18. To raise matters for the next agenda : As per this agenda .

19. To note the date of the next scheduled meeting : 12th April 2022 at the Pavilion.

Meeting closed at 21.23

Signed: _____

Date: _____

Future parish council meeting dates for 2021/22:

	Tuesday 12 th April	7pm The Pavilion
	Tuesday 10 th May	7pm The Pavilion
	Tuesday 14 th June	7pm The Pavilion
	Tuesday 12 th July	7pm The Pavilion
	Tuesday 9 th August (TBC)	7pm The Pavilion
	Tuesday 13 th September	7pm
	Tuesday 11 th October	7pm
	Tuesday 8 th November	7pm
	Tuesday 13 th December	7pm