



Serving Ewyas Harold, Rowlestone, Dulas and Llancillo

**Tuesday 12th April 2022,
Finance Committee meeting: 18.45hrs
At The Pavilion**

Present: Councillors Peter Jinman (in the chair), Sarah Eynon and Sally Probert

Finance sheet had been circulated to all cllrs. Meeting started 18.45hrs

1. **To accept apologies for absence.**
2. **To receive declarations of interest & written requests for dispensation.**
Councillor Probert declared an interest in 4.2 (invoice from J Probert).
3. **Consider minutes of previous meeting – March 2022**
All were content that the minutes were a true representation of the meeting.

4. Finance

4.1 Nat West Business Current account: 1 April 2022	£ 39,740.07
Nat West Business Reserve account: 1 April 2022	£ 68,588.56
Total	£108,328.63

4.2 To consider outstanding invoices

CT Groundcare (March)	£150.00
Mrs Chance (cleaning loos (March)	£465.00
JM Probert (emptying bins)	£125.00
Hereford Fire Alarm Services	£61.50 (ex VAT)
Kompan Ltd ¹	£16,889.00 (ex VAT)

Recommend Payment all in agreement

To agree Proposed expenditure:

- 4.3 To approve regular payments schedule: Clerk's salary and expenses; and Direct Debits:- Herefordshire Council – Recreation Bins - £168.35

Recommend the spending above.

It was resolved to agree to all of these payments.

Action: Clerk to action these agreed payments.

- 4.4 To acknowledge receipts. None
- 4.5 To Consider grant applications: None

¹ Covers the cost of the zip wire and its subsequent relocation

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- 5 Reserves Policy** – There was a brief discussion on the high level of reserves at the end of 2021/22 and it was RESOLVED that the Clerk drafts a Reserves policy for consideration at the next meeting.
- 6 To raise matters for the next agenda:** Reserves Policy.
- 7 To note the date of the next scheduled meeting: 10th May 2022**

The committee agreed with the cheques that were being submitted to the PC for authorisation.

Meeting closed at 19.00hrs



**Ewyas Harold Group Parish Council meeting:
19.00hrs At The Pavilion.**

Minutes

Present: Councillors: Peter Jinman (in the chair), Sarah Eynon, Will Lloyd, Connor Price, Sally Probert, Liz Overstall, Malcolm Watkins.
Also: Mark Hearne (Clerk), PC Jeff Rouse, PCSO Pete Knight and 1 member of the public.

1. To accept apologies for absence.

Councillor Alex Culpin

Terry Talbot – Footpaths Officer

Absent without apology – Stephen Clayton

2. To receive declarations of interest & written requests for dispensation.

2.1 Councillor Probert – Invoice submitted from her husband for work with the bins on behalf of the PC.

2.2 Councillor Watkins – Invoice submitted by Mrs Chance for toilet cleaning.

2.3 Councillor Price – Planning Consultation 214457

3. To consider minutes of the previous meetings - 8 March 2022 and 31 March 2022.

Councillors agreed that both sets of minutes were an accurate record of the respective meetings and the Chair duly signed the minutes. Councillor Overstall queried the minutes in relation to the requirement to acquire two further quotes for removing a dead tree situated at the Kemble Centre. Councillors were content that the minutes accurately reflected the resolution reached at the previous meeting.

4. Matters arising from the minutes: No matters were raised.

5. Matters arising between meetings: No matters were raised.

6. Open Forum for Public Comments – No issues were raised.

7. To receive a brief report from

7.1 - **West Mercia Police** – The following issues were raised:

7.1.1 Courier fraud is an increasing problem in the area where fraudsters prey on elderly people by purporting to be a police officer.

7.1.2 Speed enforcement has recently been undertaken on the Pontrilas Road.

7.1.3 The Police were unaware of an issue where the Highways Department had raised concerns over speeding in connection with a planning application for a development situated on the road from Abbey Dore to the village.



7.1.4 The Chairman highlighted continuing problems with irresponsible car parking close to the school especially during the afternoon pick up and asked if the police could visit the scene to assess the situation.

7.2 - The Ward Councillor/ Parish Council Chairman

7.2.1 – There is nothing further to report on the Kemble Centre adding that a recent FOI has been answered.

7.2.2 – Regarding the recreation ground it is expected that further discussions with the potential benefactor will take place next week.

7.2.3 - The allotments issues will continue to be pursued.

7.2.4 - Herefordshire Council have launched a campaign to raise funds to “bring the hoard home to Herefordshire”. This relates to Viking treasure recently found close to Leominster.

7.3 - **The Footpaths Officer** – In reporting Terry Talbot’s resignation as the Footpaths Officer the Chairman expressed his thanks for his contribution during the period he spent in the role. Councillors agreed that the role will now need to be advertised both on the Parish Council website and noticeboard. An advert will also be published on social media and Councillors will canvass possible candidates. It was further agreed that there is no reason why the Footpath Officer responsibilities could not be shared between two people. There was also a brief discussion on a footpath closure on the Kentchurch estate land in Ewyas Harold and it was agreed that permission must be sought before any closure notices are erected.

7.4 – **The Tree Warden** – Councillor Overstall reported that a cherry tree has been planted at the Kemble Centre which was well received by the community group. It is planned to talk to residents about the trees growing in the recreation ground. Councillor Overstall also mentioned that there are some cherry trees available to be planted around the perimeter of the recreation ground but was aware that this may be affected by the planned footpath.

7.5 – **Balfour Beatty** – The following issues were raised in discussion:

7.5.1 - Once appointed the new Footpath Officer[s] will form part of the transition of responsibilities for PROW issues from Balfour Beatty to Herefordshire Council.

7.5.2 – Councillors noted that the flood measuring device which has been installed close to the shop may have been placed in the wrong place.

7.5.3 – It was reported that a warning stakes on the Dulas Road were broken and had become dangerous.

7.5.4 – Signage at the Dules end of the village is covered in mould and has become illegible, but it was recognised that this is not a priority for Balfour Beatty.

7.5.5- It was noted that there is no village signage in place in Dulas.

8. Action List for Councillors – Actions discussed under the various headings in these minutes



9. Kemble Centre – The Chairman reported that some work has commenced but this will not be completed until further materials become available.

10. Planning - To consider comments on applications to be determined by Herefordshire Council as listed below.

10.1 Planning Consultation 214457² – The Old Barn, Ewyas Harold. Proposed two storey oak framed extension to create larger kitchen living space. Councillors shared the concerns expressed by the River Lugg Internal Drainage Board (IDB) especially as the area on which this property is sited is prone to flooding and Councillors concluded that the results of the infiltration tests recommended by the IDB must be made public and fully evaluated before any decision is reached on the application. Councillors asked for an assurance that the proposed extension will not lead to a loss of privacy to the immediate neighbours. Councillors also commented that the LPA should consider the representations from a neighbour before determining the application. It was RESOLVED that the Clerk responds to the LPA accordingly.

10.2 Planning Consultation 220711 – 12 Bridge Farm, Ewyas Harold. Proposed conversion of garage, including replacing garage door with window and installing new window to side elevation. Councillors had no difficulty with the proposals set out in the planning application and it was RESOLVED that the Clerk confirms their support with the LPA.

10.3 Planning Re-consultation 214118 – Woodview Cottage, Ewyas Harold. Application to keep an existing metal storage container in the front garden. Councillors remain concerned over the measurements quoted for the container and recommended that it is independently measured. Councillors concluded that their previous objection submitted in February 2022 remains valid and they continue to object to the proposals set out in the planning re-consultation. It was RESOLVED that the Clerk informs the LPA accordingly.

10.4 Planning Consultation 220702 – Tybony, Ewyas Harold. Proposed extensions and alterations to dwelling and detached garage. Councillors decided to reserve judgement on the application until they have sight of the evidence which addresses the concerns expressed by the River Lugg Internal Drainage Board over drainage issues. It was RESOLVED that the Clerk responds to the LPA accordingly.

10.5 Section 106 monies – The Chairman reported that he has written to Herefordshire Council seeking advice on the current status of Section 106 monies as it applies to the planned developments of 38 and 25 houses in the parish. The Chairman added that it is important that process remains open and transparent and that the Parish Council should expect to be kept informed at every stage.

11. Recreation ground/pavilion:

11.1 Following a request from the Recreation Ground Working Group and other Councillors it was RESOLVED that the Clerk writes to Mr and Mrs Chance asking if the toilets in the recreation ground could remain open until 20.00hrs during the

² Councillor Price left the meeting during the discussion on Planning Consultation 214457



summer months. Councillor Watkins also reported that two further quotes are required for painting the toilets.

11.2 – The Chairman reported that based on the quotes received the costs of the Multi Use Games Area (MUGA) broadly matches the financial contribution hoped to be made available from a benefactor. Councillors recognised that before any substantive action is taken to procure and install the MUGA it will be important to undertake a full public consultation part of which may include seeking pre-planning advice. Councillors agreed that the public should be consulted on the whole vision for the recreation ground to include the proposed extension of the car park and pathway. It was RESOLVED that Councillors set aside £5k from the general reserves for this purpose.

12. Lengthsman

12.1 There was nothing substantive to report but Councillors noted that it is permissible to contract services to two lengthsman with the work split between major and minor activities. It was RESOLVED that action is taken to identify a second lengthsman to undertake routine maintenance in the parish with David Roden left to focus on drainage grant projects.

12.2 Councillor Probert commented that the recent flooding survey undertaken by Welsh Water was disappointing. It was also noted that results from the Environment Agency are outstanding.

13. Finance

13.1 Councillors noted the bank balances in the Finance Committee minutes.

13.2 It was RESOLVED to approve and/or note the following:

13.2.1 Payments annotated in the finance committee minutes.

13.2.2 Regular payments (as listed in the finance committee minutes)

13.2.3 Monies received: None

13.2.4 Grant requests for consideration: None

13.3 Councillors discussed the offer of a £10k grant from Hereford Community Association (HCA) which had been originally planned for the zip wire. As the zip wire has already been installed and the grant cannot be applied retrospectively it was RESOLVED that the Clerk asks the HCA if the grant could be used for the proposed pathway in the recreation ground.

14. Community Resilience Plan / Covid 19

Councillor Price provided an update following a recent workshop which involved participation from various groups/businesses in the parish which included the Temple public house, church, surgery and school. The next stage will involve revising the plan to reflect feedback from the workshop. Councillor Price acknowledged that the scope of the plan was, to a large extent, dependent on the number of volunteers who sign up to the initiative, but he envisaged that it will offer a central source of information and signpost users to other sources of guidance. Councillors also recognised that steps must be taken to screen volunteers to prevent a possible abuse of the system. Councillor Price agreed to circulate the revised plan to the other

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Councillors and will welcome further feedback subject to discussion at the next Parish Council meeting. The Chairman thanked Councillor Price for his hard work on developing the plan.

- 15. Roads** - Councillor Lloyd supported by Councillor Probert provided feedback from the recent visit from Inspector Ian Connolly. Inspector Connolly offered some interesting and helpful suggestions for improving road safety in the parish and these will be included in a plan which will be presented to Councillors in due course. The Chairman suggested that Inspector Connolly is thanked for his time and invite him to read the report once drafted.
- 16. Informing parishioners** of the work of the GPC including social media. It was RESOLVED that Councillor Probert publicises the following issues on social media.
- Footpath Officer vacancy and extend thanks to Terry Talbot.
 - Flood warning issue.
 - Inconsiderate parking at the school.
- 17. To raise matters for the next agenda:** As per this agenda and
- 17.1 Rubbish emanating from builders' merchants in Kentchurch.
- 17.2 Proposals for marking the Platinum Jubilee
- 18. To note the date of the next scheduled meeting:** 10th May 2022 at the Pavilion.

Meeting closed at 21.20

Signed: _____

Date: _____

Future parish council meeting dates for 2022:

	Tuesday 10 th May	7pm The Pavilion
	Tuesday 14 th June	7pm The Pavilion
	Tuesday 12 th July	7pm The Pavilion
	Tuesday 9 th August (TBC)	7pm The Pavilion
	Tuesday 13 th September	7pm
	Tuesday 11 th October	7pm
	Tuesday 8 th November	7pm
	Tuesday 13 th December	7pm